



Keokuk Community School District

10/15/21

Dear Keokuk Community School District Families,

Keokuk Community School District is participating in the United State Department of Agriculture (USDA) Seamless Summer Option (SSO) for the entirety of the 2021-22 school year. This means that our school provides *no-cost* meals to all students. This program provides additional support and flexibility for our district to continue serving meals to children while maintaining safety measures and managing the impacts of the COVID-19 pandemic.

Included in the impacts of the COVID-19 pandemic are nationwide supply chain and product availability shortages. Disruptions are due to a lack of availability of raw ingredients and labor to produce, unload, and transfer food products. Some food and/or beverage products normally provided to students may not be available or arrive as scheduled. Due to unforeseen circumstances, last-minute menu changes and product substitutions may occur. Be assured meals will remain balanced, healthy, and plentiful. We ask for patience and understanding as we do our best to meet the needs of your children.

Our menus are posted on our district website www.keokukschools.org

Please contact me with any questions at 319-526-3717 or email me at sarah.hackett@keokukschools.org

Sincerely,

Sarah Hackett
Food Service Director
Keokuk Community School District

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Persons with disabilities who require alternative means of communication for program

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Superintendent – Dr. Dan Mart • dan.mart@keokukschools.org

Business Manager – Heidi Harness • heidi.hararness@keokukschools.org

Director of Instructional Services – Doreen Underwood • doreen.underwood@keokukschools.org



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information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov.

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