

Keokuk Middle School

Parent Handbook

MISSION STATEMENT

The mission of Keokuk Middle is to provide a positive culture and learning environment that empowers personal success.

“Working With You to Prepare Your Child For The Future”

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2002 Orleans

Keokuk, IA 52632

p: 319-524-3737

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www.keokukschools.org

KEOKUK COMMUNITY SCHOOL DISTRICT

BOARD OF EDUCATION

Janne Long, President
Kim Wyatt, Vice President
Jane Abell
Gary de Gala
Russ Derr
Donell Rule
Dave Wendt

It is the policy of the Keokuk Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age, marital status, sexual orientation, gender identity, and socioeconomic status in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator.

Superintendent's Office
1721 Fulton St.
Keokuk, IA 52632
319-524-1402

Principal's Welcome

It is with great pleasure that I welcome you to the Keokuk Middle School family. Whether you are a student, parent or guardian, staff member, or interested member of the community, your participation in the learning process is essential to our success. The middle school years can be a very challenging and a rewarding time in a young person's life. It takes the efforts of every individual associated with the school to make these learning opportunities a positive experience for our students. Education and the opportunity to be a lifelong learner is often taken for granted, but free education is one of the greatest privileges we have as Americans.

Middle School is a place for students to try new things without fear of failure because failure is simply an opportunity to learn. This is also why we have put in place standards referenced grading practices. Students will be expected to learn the material in middle school even if they must relearn it a second time in order to master it. This is part of ensuring all students learn the standards that are required for each class they take in middle school. Be proud of it and take pride in what you do here as a member of the KMS family. Every student, everyday matters.

Self-improvement happens through hard work and daily effort. At KMS we focus on the positive things our students, staff, and community do every single day. Our high expectations are clearly listed and support every student's learning. Should expectations not be met, learning supports will be made available as part of our multi-tiered system of supports and our positive behavior interventions system. The three R's (**Respectful, Responsible, Ready**) will help you develop an increased amount of pride in yourself and your school and prepare you to be a successful citizen in society. We ask that every student practice them in their work and their behavior.

The information in this handbook will help you understand KMS expectations and supports. Over 430 students assemble daily at KMS to learn together about themselves and their world. Our high expectations help make learning for all possible.

Layne Billings

Principal

layne.billings@keokukschools.org

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KMS Faculty

LANGUAGE ARTS

Gail Clark

6th Grade

Reva Terry

6th Grade Transition Team

Shannon Guy

7th Grade

Kathy Gage

8th Grade

Malorie Maerz

6th, 7th, 8th Grade

SOCIAL STUDIES

Tina Nixon

6th Grade

Reva Terry

6th Grade Transition Team

Doug Dodds

7th Grade

Kurt Barnes

8th Grade

MATHEMATICS

Megan Calfee

6th Grade

Angie Scholl

6th Grade Transition Team

Melissa Palmer

7th Grade

Ted Elting

8th Grade

SPECIAL EDUCATION

Ehren Wills

6th Resource

Karla Bevard

7th Resource

Jeff Sisk

8th Resource

Brenda Varner

6th,7th,8th SCIN

Kyler Barnes

BD

Jessie Greenslaugh

MDE

SCIENCE

Jon Campbell

6th Grade

Merydith Marshall

6th Grade Transition Team

Arie Schiller

7th Grade

Sarah Hawkins

8th Grade

KMS Faculty

ART

Heather Luft

6th, 7th, 8th

BAND

Krystal Bottorff

6th, 7th, 8th

CHOIR

Collin Boyle

7th, 8th

STUDENT

INTERVENTIONIST

Quentin Hamner

6th, 7th, 8th

GUIDANCE

Jody Martin
Secretary

Kelsey Whitaker
Counselor

MAIN OFFICE

Deneen Lopez
Secretary

Miriam Lorentzen
Secretary

COMPUTERS

Brian Boltz
6th, 7th, 8th

INDUSTRIAL TECH

Louis Clark
6th, 7th, 8th

LIFE SKILLS

Kathy Huls
6th, 7th, 8th

MEDIA CENTER

Deanna Isaacs
Library Clerk

NURSE

Quinn Ruhl

STUDY HALL/ISS

Barb Benedict

Clerk

MUSIC PLUS

Collin Boyle

6th, 7th, 8th

PHY ED

Patty Rooney

Girls 6th, 7th, 8th

TAG

Barb Edler

6th, 7th, 8th

ASSOCIATES

Traci Billings

Chrissy Campbell

Diane Cook

Samantha Cook

Donna DeMoss

Melissa Flickinger

Lisa Helenthal

Phillip Hogan

Lori Otte

Melissa Ruffcorn

T.J. Sargent

Associate

Associate

Student Fee Schedule

We charge a \$40.00 registration fee at Keokuk Middle School. Low income students are eligible to have their student fees reduced or waived upon approval and verification of the free and reduced

lunch form. Payment is due at registration with fee payment and reimbursement adjusted as follows:

*Reimbursement for withdrawal is the same as the registration fee depending on the month of transfer.

PowerSchool

Parents who use PowerSchool benefit from access to information about their children's academic progress, including assessments, homework completion and citizenship in each subject area along with access to attendance records and course information.

Each parent creates a PowerSchool account when registering their student. These accounts can also send you regular updates on your child's current grades in each class they are taking. If you need your password reset or have lost your login information please call your students building secretary, they will be happy to assist you.

GET CONNECTED & STAY CONNECTED

www.keokukschools.org; Quick Links; PowerSchool Public Portal

Or

Date	Registration Fee	Reduced Fee
------	------------------	-------------

Week 01-09	\$40.00	\$24.00
Week 10-12	\$35.00	\$20.00
Week 13-15	\$30.00	\$16.00
Week 16-18	\$25.00	\$12.00
Week 19-30	\$20.00	\$8.00
Week 31-32	\$15.00	\$4.00
Week 33-34	\$10.00	\$0.00
Week 35-36	\$5.00	\$0.00

POWERSCHOOL MOBLE APP

Valid District Code: bttb

ain access to:
 Grades
 Attendance

Student Records

Federal Family Educational Rights and Privacy Act of 1974 (PL93-380) provides that parents shall have access to permanent school records and an opportunity to challenge any contents which may be inaccurate, misleading, or inappropriate.

POINT OF LAW: A guaranteed parental right to review children’s records by request, and the right to inspect and review any and all records, files, and data directly related to their children. This would include all material incorporated into cumulative record folders.

Each school district has established appropriate procedures for granting parental access to records within reasonable time....not to exceed 45 days from the formal request. Parents shall have an opportunity for a hearing to challenge contents in order to ensure records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student.

The law prohibits the school from releasing the student’s records except: To other local school officials including teachers within the same educational unit or an agency that would have legitimate educational interests. To officials of other secondary schools or school systems to which the student intends to transfer, upon condition that parents are notified of the transfer, receive a copy of the record desired, and have an opportunity for a hearing to challenge record contents. No information will be furnished in any form to any other persons than listed above unless...it’s in compliance with a judicial order or subpoena, there is written parental consent specifying records

to be released, the reasons for such release and to whom must be specifically stated. The opportunity for parents to receive a copy and for students, if desired, must follow this procedure.

All persons, agencies, or organizations desiring access to records shall be required to sign a written form which shall be kept permanently with the file of the student, only for inspection by parents or students indicated specifically the legitimate educational interest or other interest each has in seeking information. (Such forms shall be available to parents and to school officials responsible for record maintenance as a means of auditing the system.)

The persons seeking access to the records must agree not to transfer information to another person without written consent of parents. Whenever a student has attained eighteen years of age, the permission or consent required of and the rights accorded to the parents of a student shall thereafter ONLY be required of and accorded to the student.

This law prohibits use of students' or parents' names (or social security numbers) for reporting purposes in statistical gathering programs without consent of parents, except in a case of student's application for financial aid and compliance with a judicial order of a subpoena.

ATTENTION: The following information may be released to the public in regard to any individual student of the school district as necessity or desirability arises: name, address, telephone listings, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received and the most recent school or institution attended by the student. Any student, parent or guardian not wanting this information released to the public must make a written objection to the principal, or to the person in charge of the information at the school where the student is in attendance. It will be required to renew this objection at the beginning of each school year.

Open Enrollment

Each school year, the district shall notify parents of open enrollment deadlines, transportation assistance, and possible loss of athletic eligibility for open enrollment students. This requirement is a new paragraph in subrule 17.3(2), Iowa Administrative Code. This notification may be published in a school newsletter, a newspaper of general circulation or a parent handbook provided to all patrons of the district during the year. Parents or guardians considering the use of the open enrollment option to enroll their children in another public school district in the State of Iowa should be aware of the following dates: March 1, 2018 the last date for regular open enrollment request for the 2018-2019 school year; September 1, 2018 the last date for open enrollment request for entering Kindergarten students and those students falling under the "good cause" definition for the 2018-2019 school year.

Parents/guardians of open enrollment student whose income falls below 160% of the federal poverty guidelines are eligible for transportation assistance. This may be in the form of actual transportation or in the form of cash stipend. Parents should be aware that open enrollment may result in the loss of athletic eligibility. For further details, contact the Keokuk School District Central Office or reference our website, www.keokukschools.org, students and parents, student registration.

Homeless Students

At times, circumstances may lead to the families of school age children to become homeless. In too many cases, when a family becomes homeless one result is that the children stop attending school. The Keokuk Community School District recognizes the importance an education is to all children and has a policy, 501.7, that addresses the needs of homeless children.

This policy provides a process for homeless students to continue to be educated so that despite the challenges they face with their lack of a permanent home, they do not need to lose out on their valuable time at school. Should you become aware of families who are homeless and it appears the children are not attending school, please contact your nearest Keokuk school or call Central Office at 524-1402. Your call could be of great assistance to these families. If your family is ever in a situation where you are or may become homeless, please call KMS Principal Mr. Billings at 524-3737 and make him aware of your situation.

School Insurance

School insurance may be purchased at a reasonable cost. The insurance is not provided by the Keokuk Community Schools but is through an independent insurance company. This is not required but is available if the student or parent/guardian desire it. Application materials will be provided at registration.

Investigator

Should a student report an incident of possible child abuse, the incident should be referred to the building principal or the superintendent. The report will be forwarded to the superintendent who will assign it to the district Level I investigator for further review.

School Visitors

Parents, grandparents, guardians, and volunteers are always welcome to visit KMS. We encourage and welcome these individuals along with local citizens to come at any time and participate in as many school activities as they can. During the school day, visitors and other guests are required to notify us in advance so staff may make plans for your visit. Guests are required to stop at the office and register before visiting the school premises. A "VISITOR" tag will be provided for you to wear during your time in our building. Exemptions on events during the school day will be made by administration (for example, end-of-year award ceremonies).

Students whose school is not in session, or who are simply visiting family or friends, **will not** be allowed to visit during the school day. The exception would be special community programs where guests are visiting Keokuk and the schools are asked to host students.

Report Cards

About one week after the completion of each trimester, a report card will be sent home with students. Parents can also access the report card through PowerSchool public portal (once you have logged in, click on 'document vault'). The report card will contain information about student academic progress, attendance, and may include comments.

Should students not receive a report card please contact the school immediately. Any questions about grades or comments on the report card should be directed to the classroom teacher(s). The third trimester report card is available approximately one week after the completion of the school year.

Honor Roll

The Keokuk Middle School Honor Roll will be figured by the KMS Guidance Office at the end of each trimester. For the purpose of computing the honor roll, each year long class and trimester class will be assigned the following point values: A=4, B=3, C=2, D=1, F=0. Please keep in mind some elective/exploratory classes do not receive a full credit.

The honor roll has three levels:

Principal's Honor Roll	4.00
"A" Honor Roll	3.99 - 3.50
"B" Honor Roll	3.49 - 3.00

Promotion Policy

In considering retention of a student, a student’s assessment results (MAP, State Testing, Classroom Assessments, Intervention Data/Assessments) and Student Assistance Team data and recommendations will all be considered.

Building Discipline Consequences

From time to time there is a possibility that students will not follow the expectations. In that event students will be re-taught the expectations either by the classroom teacher, guidance counselor, associate, or the administration. The following misbehaviors are broken down by major behaviors (handled by the office administration) or minor behaviors (handled within the classroom):

KMS Minor/Major abbreviated table (full table is available in the KMS Main Office)

Behaviors	Majors (Office-managed)	Minors (Teacher-managed)
Inapp. Language	- Using profane language purposefully	- Unintended hurtful words
Fighting	- Serious physical contact	- “Play” fighting or horseplay
Defiance/ Disrespect	- Total refusal to comply- Disrespectful behavior shown to faculty members	- Brief or low-intensity failure to respond
Disruption	- Repeated unnecessary talking/blurting	- Working in a loud, disruptive manner
Property Damage	- Vandalism	- Low-intensity misuse of property
Dress Code	- Clothing does not meet school dress code	- Handled in office
PDA	- Continued PDA’s after asked to stop	- Hand holding, hugging

Harassment	- Offensive threats and intimidation	- Name calling-non offensive language
Lying/Cheating	- Not telling the truth when it involves someone's personal safety or property	- Substituting someone else's work for your own
Truancy/Tardy	- Not going to assigned area.	- Currently all non-first hour tardies and absences are handled by teacher discretion
Weapons	- Possession of knives or guns	
Possession of a Controlled Item	- Possession of pictures or graphics of questionable sexual content - Possession of a weapon (see Weapons) - Possession of drug paraphernalia - Possession of drugs/alcohol/tobacco	- Possession of a formerly combustible or dangerous item that is no longer capable of causing bodily harm or property damage, no evidence of use - Possession of illicit or illegal images
Inappropriate Technology use	- Intentionally hacking/accessing technology that does not belong to you (school or other students) - Looking up inappropriate images - Cell phone use during class	- Offensive language

Building Discipline Consequences (Cont.)

At Keokuk Middle School, common behavioral consequences include (but are not limited to): Verbal warning

Major Consequences

If a student receives a major consequence then they are subject to the “**KMS Major Consequences Table**” found in the student handbook. The intention of the progressive discipline model is to communicate to the student what will happen next if the behavior continues to occur. In addition to consequences there are also supports built in such as communication home, conferences and discussions on how to handle conflict appropriately. This table is merely a guideline on how to handle consequences for student behaviors. All consequences are subject to administrator discretion.

- | | |
|---|--|
| 1. Re-teaching of expectations | 13. Removal from school bus |
| 2. Detention—office (Mon., Wed., & Thur. 3:05-3:50) or teacher | 14. Parent Conference |
| 3. Wed. Behavior Room (1:45-3:00) | 15. Referral to Juvenile Office or County Attorney |
| 4. Isolation or time-out | 16. Saturday School |
| 5. Lunch Detention | 17. Removal from a class for a period of time |
| 6. Loss of privileges | 18. Probation (including participation in extra-curricular activities) |
| 7. Check In / Check Out with faculty member | 19. File complaint with police or press charges |
| 8. Parent attend school with student | 20. Removal from athletic teams and clubs |
| 9. Check & connect with faculty member | 21. Independent study of class or classes |
| 10. Saturday School | 22. In-School Suspension |
| 11. 3 to 6 weeks meeting with the Behavior Interventionist to correct behavior | 23. Out of School Suspension |
| 12. Referral to A.E.A. for special placement Students “work off” consequences or clean up damages | 24. Referral to guidance for counseling (other consequences which may be appropriate for the circumstance may be used) |
| | 25. Expulsion |

Pick Up & Drop Off

Parents we ask that when picking up and dropping off your students you remain in your car when using the Orleans & 20th street entrance. Parking will NOT be allowed in these

location between 7:30am - 8:15 am & 2:30pm - 3:15pm throughout the school day. For more information please refer to the google map link below.

<https://docs.google.com/drawings/d/1W09qKOL1sZm2jddhviBcNeRro1cZcYT00sLXb42RAxA/edit>

Inclement Weather

In case of inclement weather be prepared to have an early dismissal or late start times for class. DO NOT CALL THE ADMINISTRATORS OR THE KMS MAIN OFFICE. CALL THE SCHOOL INFORMATION LINE AT 524-1402. The phone lines will be needed to contact staff, transportation, maintenance, and other services dealing with school. A PowerAnnouncement will be issued to contact parents as well via phone, e-mail and text. Please be sure your phone numbers are updated in PowerSchool. Please listen to the following local stations or be prepared to have your child taken care of in advance.

LISTEN TO: KOKX AM 1310 AND FM 95; KHQA CHANNEL 7; WGEM CHANNEL 10; KBKB AM 1360 AND FM 101.7; KTVO CHANNEL 3; 99Q FM 99.5; WCAZ AM 990 AND FM 92; Y101 FM 100.9; WIUM/WIUW FM 91.3/89.5; KKMI FM 93.5; KAYP FM 89.9 or go to <http://www.keokukschools.org>

Emergency Procedures

The Keokuk Community School District has adopted a Crisis Management Plan that provides for the evacuation of students to a safe location (first priority is another school building in the district) in the case of extreme emergency. The Superintendent of Schools will serve as a central communication source for the District and will use local radio station KOKX-1310 and PowerAnnouncement for public announcements and bulletins to parents. The announcements will include the procedures for the release of students to parents. During an emergency situation parents and community members should utilize the radio rather than try to contact the school via telephone. Telephone lines need to be reserved for emergency communication with the appropriate authorities. **Parents and community members should not report to the school site until clearance is given via the radio station because your presence could hinder the efficient and safe completion of the emergency procedures.**

District Food Allergy Policy

Life-Threatening Allergies

Recognizing that students with life-threatening allergies attend our school, the Keokuk Community School District will maintain a system-wide emergency plan for addressing life-threatening allergic reactions and maintain an Individual Emergency Medical Plan (IEMP) for any student(s) whose parents/guardians, and physicians have informed the principal of the school in writing that the student(s) has a potentially life-threatening allergy. Further, the District will utilize procedures to minimize the chance of a child experiencing a life-threatening allergic reaction.

Procedure for Implementing Life-Threatening Allergy Policy

1. The school principal, in consultation with a school nurse, will be responsible for notifying the classroom teachers, classroom associates, and parents of students in classrooms where one or more students have a life-threatening allergy. (The allergy must be clearly documented by the primary care physician or a board certified allergist.) Notification will include an explanation of the severity of the health threat, a description of signs and symptoms to be aware of and a concise list of foods and materials to avoid. Parents, in consultation with their primary care provider/allergist, will provide the list of allergens to be avoided.
2. The District may request that parents/student avoid including nuts and nut products in lunches and snacks in grades PreK-12.
3. **NO HOMEMADE TREATS OR FOOD ITEMS** (excluding homemade lunches) for students, will be brought into our schools either by parents or staff. All treats must be commercially prepared and packaged for distribution with intact ingredient labels. Treats may be distributed by the classroom teacher for special occasions, such as birthdays or holiday parties. Classrooms with students who have life-threatening allergies may have more specific guidelines depending on the type(s) of allergy.
4. Food preparation will be allowed in academic curriculum for grades PK-12 with the principal's approval (who is in consultation with a school nurse.) An exception will be made for food preparation as related to the Individual Education Plan of individual student's goals served in special education in EC-12 grades. Precautions will be taken for students with life-threatening allergies.
5. Only prepackaged food manipulatives should be used in classrooms. Peanut butter jars should not be used for storage of manipulatives, even if the jars have been thoroughly washed.
6. Classroom pets that have been pre-approved by the building principal will be allowed provided that nut-free foods and bedding are used. Visiting pets are prohibited in our schools. Exceptions will be made for service animals and approved classroom curriculum units involving animals as a part of a lesson or lessons.
7. Whenever students travel on field trips or out of the building for walks or other adventures, a clear plan to activate Emergency Medical Services (911) should be reviewed by all teachers and chaperones. Teachers or others conducting the trip will converse with the building nurse or med-clerk prior to leaving the building to ensure that all parts to the plan are prepared and ready to go for the student(s) with allergies. Field trips need to be chosen carefully; no child should be excluded from a field trip due to unavoidable allergen exposure. (NOTE: How to activate EMS should be included on the field trip forms.)

8. The District Transportation Supervisor and our child care programs will be notified of the student(s) who have life-threatening allergies. It will be the Transportation Supervisors' and child care director's responsibility to communicate this information to all regular drivers and substitute drivers.

Keokuk Middle School is a tree nut/peanut aware facility. Please try **NOT** to send any food or food products containing these nuts to school with your child. They includes: cashews, pecans, almonds, walnuts, hazelnuts, pistachios, brazil nuts, pine nuts, macadamia nuts, shea nuts, and peanuts Please check food labels as these may be found in granola bars, energy bars, cereal, and lotions.

Educational Planning

Our broad curriculum at Keokuk Middle School offers an opportunity for successful experiences in required and exploratory courses.

Core classes, which take up most of the day, are provided to develop and maintain advanced as well as remedial skills. The required classes are described in the Core Section of this book. Students with special needs are provided special classes.

Exploratory courses are provided for students with 6th grade courses having beginning level skills leading to advanced skill levels in the 8th grade. Students are assigned to exploratory classes. Participation in our fine music programs is by elective choice. The exploratory courses are described in the Exploratory/Elective section.

We encourage parents to participate in the exploratory selection all three years and in schedule planning for seventh and eighth grade. If questions arise, contact us at 524-3737.

In addition, parents should make themselves familiar with PowerSchool, the student information system used by the staff of Keokuk Middle School. PowerSchool is used to post assignments and grades electronically to the internet. Each student will have their own individual ID and password. Parents/Guardians will also be given an ID and password for each of their students. This can be used to create a family account. To create a family account log on to the district's website at www.keokukschools.org and click on the PowerSchool Parent Portal under Quick Links. If assistance is needed, please call Keokuk Middle School at 524-3737.

Kelsey Whitaker

KMS Counselor

kelsey.whitaker@keokukschools.org

LANGUAGE ARTS 6

Course Description

Sixth grade Language Arts will continue students' growth in the areas of reading, writing, listening, speaking, discussions, and the study of the English language. Students will continue to develop a level of literacy that enables them to become informed and productive citizens. The focus for writing instruction will be narrative, informational, and argumentative writing. Requirements will be based on Iowa Core Literacy Standards.

YEAR LONG CLASS**Materials Needed:**

One Subject Notebook

Loose Leaf Paper

Folder

Pencils; and as needed throughout the year

1 1/2 inch binder

Additional Information:

Students will sharpen and strengthen skills in reading, writing, listening, and speaking. Students will use Google classroom.

Gail Clark

gail.clark@keokukschools.org

LANGUAGE ARTS 7

Developing Literacy Skills

Course Description

This course is designed to guide students in the development of language arts, writing, and reading skills. We will address the writing process in writing of detail, emphasizing, basic conventions and sentence structure. Students will learn to create well-constructed and increasingly complex sentences and paragraphs. Journals, portfolios, research papers, and creative writing artifacts will be written to demonstrate student development and growth in writing skills. Students will use word processing along with other various presentation and research technology applications. To support modern employment/career demands, students will learn to develop oral presentations, speaking skills, as well as developing active and interactive listening skills. The reading portion of this course involves reading a variety of genres to include fiction, nonfiction, short stories, poetry, and current events. Independent reading is supported through daily reading expectations, weekly library visits, and written book reports throughout each trimester in cross curricular areas.

YEAR LONG CLASS

Materials Needed:

Pencils
Composition Notebook
Spiral Notebook
Loose Leaf Paper
Notecards
Folder
3 Ring Binder

Shannon Guy

shannon.guy@keokukschools.org

LANGUAGE ARTS 8

Experiences In Language Block

Course Description

This course in language will give you many opportunities to relate your own language experiences through continued development of skills in reading, writing, spelling/vocabulary, grammatical structure, research, reporting, and the use of technology. Students will create journals, research papers, and/or portfolios as a measure of their progress in reading and writing throughout the year. Students will develop listening and speaking skills to enhance future learning opportunities. Independent reading will be encouraged and required through weekly reading, weekly library visits, and book reports. Students will develop social awareness and interpretive values from the literature and non-fiction texts read in class. From these literary texts group discussion will center on expressing personal viewpoints concerning our culture. A study of non-fiction, novels, plays, short stories, and poetry will be emphasized during the year.

YEAR LONG CLASS

Materials Needed:

2 Notebooks (one for classwork & one to use as a writer's notebook)
Binder with plastic sleeves

Kathy Gage

kathy.gage@keokukschools.org

MATH 6

Course Description

In Math 6, instructional time focuses on eight critical areas:

Area and Surface Area

Introducing Ratios

Unit Rates and Percentages

Dividing Fractions

Arithmetic in Base Ten

Expressions and Equations

Rational Numbers

Data Sets and Distributions

Throughout the year an emphasis will be placed on problem solving strategies. Appropriate terminology, mental math computation, estimation, manipulatives, calculators, and group work will also play an important role as a part of daily routines in the classroom.

YEAR LONG CLASS

Materials Needed:

1" Binder

Notebook

Pencils

Megan Calfee

megan.calfee@keokukschools.org

MATH 7

Course Description

In Grade 7, instructional time focuses on eight critical areas:

Scale drawings

Introducing proportional relationships

Measuring circles

Proportional relationships and percentages

Rational number arithmetic

Expressions, equations, and inequalities

Angles, triangles, and prisms

Probability and sampling

In addition to this content, we strive to have our math students actively develop the following mathematical practices: make sense of problems and persevere in solving them; reason abstractly and quantitatively, construct viable arguments and critique the reasoning of others; model with mathematics; use appropriate tools strategically; attend to precision; and look for and make use of structure.

YEAR LONG CLASS

Materials Needed:

1 inch Binder

Pencils

Pens

AAA Batteries

Melissa Palmer

melissa.palmer@keokukschools.org

ACCELERATED MATH 7

Course Description

In accelerated 7th Math, instructional time focuses on:

Developing understanding of and applying proportional relationships;

Developing understanding of operations with rational numbers and working with expressions and linear equations;

Solving problems involving scale drawings and informal geometric constructions, and working with two and three dimensional shapes to solve problems involving area, surface area, and volume;

Drawing inferences about populations based on samples;

Writing and solving linear equations to analyze data;

Understanding the graph of a line and the meaning of slope of the line;

Working with radicals;

Understanding similarity and congruence;

Understanding and applying the Pythagorean theorem;

Understanding scientific notation.

In addition to this content, we strive to have our math students actively develop the following mathematical practices: make sense of problems and persevere in solving them; reason abstractly and quantitatively; construct viable arguments and critique the reasoning of others; model with mathematics; use appropriate tools strategically; attend to precision; and look for and make use of structure.

YEAR LONG CLASS

Prerequisites:

Selection for this class is based on several established criteria including grades, MAP scores, Iowa Assessment scores, teacher recommendation, algebra aptitude test, and cognitive abilities test.

Materials Needed:

Notebook

Pencils

Pens

Folder

AAA Batteries

Melissa Palmer

melissa.palmer@keokukschools.org

MATH 8

Course Description

In Eighth Grade Math instructional time focuses on:
Knowing that there are numbers that are not rational;
Work with radicals and integer exponents;
Understand the connections between proportional relationships, lines and linear equations;
Analyze and solve linear equations and pairs of simultaneous linear equations;
Define, evaluate, and compare functions;
use functions to model relationships between quantities;
understand and apply the Pythagorean theorem;
Solve real-world and mathematical problems involving volume of cylinders, cones, and spheres;
Investigate patterns of association in bivariate data.

In addition to this content, we strive to have our math students actively develop the following mathematical practices: make sense of problems and persevere in solving them; reason abstractly and quantitatively; construct viable arguments and critique the reasoning of others; model using mathematics; use appropriate tools strategically; attend to precision and look for and make use of structure.

YEAR LONG CLASS

Ted Elting

ted.elting@keokukschools.org

ALGEBRA I

Course Description

In ALGEBRA instructional time focuses on:
Interpreting the structure of expressions;
write expressions in equivalent forms to solve problems;
perform arithmetic operations on polynomials
understand the relationship between zeroes and factors of polynomials;
use polynomial identities to solve problems;
rewrite rational expressions;
create equations that describe numbers or relationships;
understand solving equations as a process of reasoning and explain the reasoning;
solve equations and inequalities in one variable;
solve systems of equations;
represent and solve equations and inequalities graphically.

In addition to this content, we strive to have our math students actively develop the following mathematical practices; make sense of problems and persevere in solving them; reason abstractly and quantitatively; construct viable arguments and critique the reasoning of others; model using mathematics; use appropriate tools strategically; attend to precision and look for and make use of structure.

STUDENTS WILL RECEIVE HIGH SCHOOL CREDIT FOR THIS COURSE WHICH APPLIES TO THEIR GRADE POINT AVERAGE.

YEAR LONG CLASS

Prerequisites:

Students must be able to maintain a B average in 7th grade accelerated Math, and/or teacher recommendation along with satisfactory placement within the Math Advancement Matrix.

Ted Elting

ted.elting@keokukschools.org

SCIENCE 6

Course Description

Sixth grade science is a course that focuses on various topics in physical, earth, and life sciences. The fundamentals of this course are structure and properties of matter, chemical reactions, energy, Earth's internal structure, changes to the Earth's surface, cells, and body systems. the year, students will develop and use models, define problems and ask questions, analyze and interpret data, use math and computational thinking, construct explanations and engage in argument from evidence, as well as obtain, evaluate, and communicate information.

Materials Needed:

1" binder
(left in classroom)
Loose leaf paper
Colored Pencils
Pencils

Jon Campbell

jon.campbell@keokukschools.org

SCIENCE 7

Course Description

Science 7 is a course that focuses on earth, physical, and life science. This includes the study of:

Kinetic and potential energy
Energy in systems
Electric and magnetic forces
Sun-Earth-Moon system
Earth and the solar system
History of planet earth
Genetic mutations
Growth and development of organisms
Energy in ecosystems, and factors that effect ecosystems

YEAR LONG CLASS

Materials Needed:

Folder
1" binder

Loose leaf paper

Arie Schiller

arie.schiller@keokukschools.org

SCIENCE 8

Course Description

Science 8 is a course focused on physical, earth and life science. This includes matter and its interactions, forces and interactions, energy, waves, earth systems, earth and human activity, ecosystems, evidence of common ancestry and diversity, natural selection, adaptation and engineering design.

YEAR LONG CLASS

Materials Needed:

1" binder

Folder

Pencil/Pens

Loose leaf paper

Highlighter

Sarah Hawkins

sarah.hawkins@keokukschools.org

SOCIAL STUDIES 6

Course Description

Students will study the history of Europe and the Middle East by focusing on the major areas of civilization – government, religion, writing, arts, architecture, public works, job specialization, and social classes. Some of the units will be explored through simulations where students work collaboratively to enhance their learning. In addition, students will explore the concepts of identity and culture as it applies to them as an individual and also to the ancient people we study.

YEAR LONG CLASS

Materials Needed:

Paper

Pencil

Folder (to be kept in classroom)

Tina Nixon

tina.nixon@keokukschools.org

GEOGRAPHY 7

GEOGRAPHY OF THE EASTERN HEMISPHERE & LATIN AMERICA

Course Description

Students will study Sub-Saharan Africa, South and East Asia, Australia, and South America. Emphasis will be placed upon people, places, culture, and how they make use of their resources.

MEETS DAILY FOR A YEAR

Doug Dodds

doug.dodds@keokukschools.org

AMERICAN HISTORY 8

UNITED STATES HISTORY FROM PREHISTORY THROUGH RECONSTRUCTION OF THE SOUTH AFTER THE CIVIL WAR

Course Description

The main emphasis of this course is the study of American History from the time of the Land Bridge Theory of populating the Americans up through the American Civil War and the rebuilding of the South afterwards. Components of geography will be studied in conjunction with economics, sociology, anthropology, and world history to help tie the events of America to the world, individuals, and groups.

Emphasis will be given to certain events and eras including: early people in America, explorers, colonial times, the American Revolution, the Constitution, the War of 1812, the Louisianan Purchase, sectionalism, presidents and people important to U.S. history, the movement westward, North and South differences, Texas independence, the Civil War, and Reconstruction.

Students also study current events to help tie events to the past, the present, and possibly future events to our nation and around the world.

MEETS DAILY FOR A YEAR

Kurt Barnes

kurt.barnes@keokukschools.org

PHYSICAL EDUCATION/HEALTH

Course Description

The physical education curriculum is designed to give the students the greatest possible variety of activities to enable them to lead busy, active lives in and out of school. Physical fitness and wellness are stressed throughout the school year. Emphasis is upon developing skills to increase enjoyment in participation as a student and as an adult in both team and individual activities.

All boys and girls are expected to participate in the physical education program unless excused by their family physician. Each student will be required to wear t-shirt/sweatshirt, shorts/sweatpants and athletic shoes. Cut-off shirts, tank tops and spandex shorts are a violation of KMS dress code and will not be allowed to be worn in PE. Sandals and boots are also not acceptable footwear.

The following are types of activities that are performed in class: volleyball, basketball, softball, conditioning, bowling, ping-pong, and other activities.

Classes will be grouped by grade level. Grading is based on class responsibility (dressing out), effort (participation), attitude (sportsmanship), and knowledge base (written, oral, or skill). Letter grades are given each trimester.

MEETS DAILY FOR A TRIMESTER

Materials Needed:

T-Shirt/Sweatshirt

Shorts/Sweatpants

Athletic shoes

ABSOLUTELY NO ELECTRONIC DEVICES IN PE CLASS/GYM!!

Patty Rooney

patty.rooney@keokukschools.org

ART

Course Description

SIXTH GRADE ART is a hands-on art experience that focuses on the main elements of art. These elements include line, shape, form, color, space, texture, and design. In addition, students will learn about various artists and art styles that relate to those elements. During the course of the trimester, students will be given the opportunity to use a wide range of materials in order to create art that is unique and expressive. Iowa core skills will be practiced in a studio environment and the expanding field of art and design will be explored.

MEETS DAILY FOR A TRIMESTER

Course Description

SEVENTH GRADE ART is a hands-on art experience that focuses on global perspectives of art and is a continuation of skills learned from sixth grade. In addition to those skills, students will learn about many styles and designs of various artists and art movements from around the world. During the course of the trimester, students will use the elements and principles of design to create their own unique 2-D and 3-D interpretations. Iowa core skills will be practiced in a studio environment and the expanding field of art and design careers will be explored.

MEETS DAILY FOR A TRIMESTER

Course Description

EIGHTH GRADE ART is a hands-on art experience that dives deeper into the various art movements and cultures from around the world. Students will analyze different time periods and artists along with a wide range of materials in order to create their own artistic interpretations that are similar to the time periods being studied. In addition, students will learn about the careers that relate to art and design. Iowa core skills will also be practiced using a studio environment.

MEETS DAILY FOR A TRIMESTER

Heather Luft

heather.luft@keokukschools.org

LIFE SKILLS

Course Description

EIGHTH GRADE LIFE SKILLS students will begin to examine their personal values and goals for the future. Each trimester will begin with bullying prevention curriculum and the i-witness, stander-upper information. They will also explore personality, interests, and skills as they relate to future academic and career choices. Students will explore life skills related to healthy life choices in finance, relationships with emphasis on positive conflict resolution. This class will promote discussion and debate on contemporary and ethical issues faced by today's teenagers. The Safer Choices (HIV, STI, & Pregnancy prevention) instruction will be offered to 8th grade Life Skills students.

Students will be participating in field trips to local colleges, preparing meals and completing service projects. All classes will start the trimester with

MEETS DAILY FOR A TRIMESTER

Kathy Huls

Kathy.huls@keokukschools.org

CONCERT CHOIR

Grade 7 & 8 (boys & girls sections)

Course Description

This is a yearlong course that alternates every other day with PE. Concert Choir is not a required elective course. Students must follow the expectations and remain in good standing to be a part of this class.

Students who have shown the desire and ability to perform may be enrolled in this group. A wide variety of musical styles are studied. Students will learn the basics of part singing, music literacy and tone production. There will be a performance at the end of each trimester. Other performance opportunities will also be possible throughout the year.

Materials Needed:

Pencil

Choir Binder/Folder (left in classroom)

Concert Attire (see below)

Additional Information:

Attendance is required at all performances.

Concert Attire: Just as the ensemble sound is important, appearance is also very important to the overall effect of the performance. Absolutely no visible jewelry on stage. Anything else that is deemed by the director to be visually distracting from the rest of the ensemble will not be permitted. Hair must be up and out of the face for guys and girls.

Men:

Black dress Shoes, black belt, black dress pants, white, long sleeve, collared, button down dress shirt, black socks, and any color tie.

Women:

Black closed-toe dress shoes (low heels or flats), either a black dress, black dress pants, or black skirt (knee length or below), black, white or gray/silver dress top/blouse (watch straps and cleavage—must be school/church appropriate)

* If you are unable to obtain the necessary items, you may check out items to borrow!

Teacher Unknown

unknow@keokukschools.org

INSTRUMENTAL BEGINNERS

Course Description

Any student may start playing an instrument in the Middle School. If you are interested, stop in Room A203 and talk to the Band Director. After you have sufficiently developed on your instrument, the Band Director will place you in the K-Det Band.

K-DET BAND

Course Description

Membership in the K-Det Band is open to beginners who participated in summer band lessons. In addition to full band experience, a semi-private lesson will be arranged for all students. These lessons will meet once every five days. Each member is required to attend this lesson with the assigned lesson prepared.

Any student not meeting the performance requirements of K-Det Band will be required to attend at least one trimester of semi-private lessons prior to becoming a member of K-Det Band

MEETS EVERY DAY ALL YEAR LONG

Materials Needed:

Standard of Excellence, Book 1 (Red Book)
Instrument
Pencil

Additional Information:

Attendance is required at all performances.

Krystal Bottorff

krystal.bottorff@keokukschools.org

INSTRUMENTAL LESSON PROGRAM

Course Description

Any students needing to advance their playing skills before entering K-Det or Concert Band may participate in private or semi-private lessons. Once a student has advanced to the required standard of performance, that student will be enrolled in Concert Band.

CONCERT BAND

Course Description

Seventh or eighth grade students who do not meet the required standard of performance may be placed in an instrumental lesson program until the students advance to the required standard. Once a student has advanced to the required standard of performance, that student will be enrolled in Concert Band.

In addition to full band experience, a semi-private lesson will be arranged for all students. These lessons will meet once every five days. Each member is required to attend this lesson with the assigned lesson prepared.

MEETS EVERYDAY ALL YEAR LONG

Prerequisites:

Membership in the Warrior Concert Band is open to middle school instrumentalists who meet the required standard of performance.

Materials Needed:

Standard of Excellence, Book 2 (Blue Book)
Instrument
Pencil

Additional Information:

Attendance is required at all performances.

Krystal Bottorff

krystal.bottorff@keokukschools.org

COMPUTER LITERACY I

Course Description

This course is taken by sixth grade students. Students will develop keyboarding skills, with an emphasis on finger placement that facilitates touch typing. An introduction to the Google Apps package will allow students to do simple word processing, database, and drawing applications. Online safety and etiquette will be covered a good deal. Students will use Google Drive, Google Mail, and Google Calendar for online collaboration and assignment submission.

MEETS DAILY FOR A TRIMESTER

COMPUTER LITERACY II

Course Description

This course is an exploratory class for seventh grade students. Students will continue to develop and improve keyboarding and other skills developed in Computer Literacy I. Students will also do basic coding. Projects include word processing and spreadsheets. The focus will be on research and organization, and manipulation of different types of documents. Internet safety will be discussed. Students may also be introduced to multimedia software.

MEETS DAILY FOR A TRIMESTER

COMPUTER LITERACY III

Course Description

Students will continue to work on skills in keyboarding, word processing, and graphics developed in Computer Literacy I and II. Students will design projects which supplement their academic classes. Examples of possible projects might include a research paper, persuasive speech (video), online brochure, graphic illustration, chart, database, spreadsheet, or a multimedia presentation. Some of these projects may also be submitted to the academic teachers for extra credit and regular class enrichment. The focus will be on accountability when using technology, and civic duty as it relates to technology use. Students may use the internet for research. Students will work on advanced keyboarding, proof reading, and word processing skills. Students will be using Google Drive and make Documents, Presentations, Spreadsheets, and video Presentations. **MEETS DAILY FOR A TRIMESTER**

Brian Boltz

brian.boltz@keokukschools.org

INDUSTRIAL TECHNOLOGY

Course Description

SIXTH GRADE INDUSTRIAL TECHNOLOGY is a beginning class in exploratory technology that offers experiences in communication, measurement, design, drafting, computer-aided design, and woods. Each student will complete projects that demonstrate each of the given technologies. Sixth grade Industrial Technology will introduce students to future vocational classes, career opportunities, and provide practical life-skill applications.

MEETS DAILY FOR A TRIMESTER

Course Description

SEVENTH GRADE INDUSTRIAL TECHNOLOGY is an exploratory class in technology which moves beyond the sixth grade experience. This class offers experiences in electricity, communication, measurement, design, production, and woodworking. Each student will complete projects that demonstrate each of the given technologies. The seventh grade Industrial Technology classes will explore themes of materials and processes, and electronic circuitry. This class will introduce students to future vocational classes, career opportunities, and provide practical life-skill application.

MEETS DAILY FOR A TRIMESTER

Course Description

EIGHTH GRADE INDUSTRIAL TECHNOLOGY is an exploratory class which incorporates the sixth and seventh grade experiences into a more advanced experience. This class will work on advanced drafting, advanced CAD, and woodworking. The eighth grade exploratory classes will introduce themes of automation, transportation, energy and power, and research and development. The class will introduce students to future vocational classes, career opportunities, and provide practical life-skill applications.

MEETS DAILY FOR A TRIMESTER

Louis Clark

louis.clark@keokukschools.org

EXTENDED LEARNING

Course Description

Ongoing screening for all students will determine a need for EXTENDED LEARNING services. Students may be placed in an EXTENDED LEARNING elective course or may take ongoing enrichment through EXTENDED LEARNING depending on their individual needs and interests and may opt to register for one, two, or three trimesters of the EXTENDED LEARNING elective. Participation in EXTENDED LEARNING elective is not required for identified students.

Gifted curriculum is designed for students whose cognitive need for academic rigor and challenge require opportunity beyond the standard curriculum. A high level of engagement and effort is expected. Activities and units of study vary from year to year, but the primary goal of the EXTENDED LEARNING elective is independent study for the motivated learner. Enrichment is offered school wide to support creative problem solving, research skills, collaborative production, as well as advanced writing, math and science study.

EXTENDED LEARNING PROGRAM GOALS

Coordinate appropriate instruction and opportunities to meet the needs of gifted students.

Develop creative and critical thinking activities.

Develop autonomous learning skills and provide the opportunity for independent study.

Increase communication and presentation skills while incorporating research, speaking, writing, and technology.

Address affective needs through discussion, counseling, and like-ability grouping.

Encourage career and post-secondary preparation and exploration.

Prerequisites:

The Extended learning program is based on MAP scores, IA Assessment scores, and teacher recommendations.

Barb Edler

barb.edler@keokukschools.org

Kyler Barnes

6,7,8 BD

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Jesse Greenslaugh

6,7,8 MDE

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Brenda Varner

6,7,8 SCIN

brenda.varner@keokukschools.org

Ehren Wills

6th Resource

ehren.wills@keokukschools.org

Karla Bevard

7th Resource

karla.bevard@keokukschools.org

Jeff Sisk

8th Resource

jeff.sisk@keokukschools.org

Special Education

All special education students have been identified, evaluated and placed in a program by a well-defined set of criteria with parent and AEA involvement. Each special education student has

an IEP that is in effect. An IEP (Individual Education Program) includes a plan of goals written by the special education teacher, parents, general education teachers, and other personnel who work with the student. This document outlines the student's general education and special education instruction, accommodations, modifications, and other aspects of their individual program. Parents are encouraged to participate in its writing and implementation.

Great Prairie AEA

Great Prairie AEA staff will be available to partner with Keokuk School District staff members to provide the best education possible for your child. The Great Prairie AEA staff includes, but is not limited to: audiologists, consultants, teachers for hearing impaired and visually impaired, occupational therapists, physical therapists, school psychologists, school social workers, and speech-language pathologists. Your child's teacher may contact AEA staff for consultation, observation or interaction with your child. If you do not want the above services, please notify the school IN WRITING.

If you have any questions and/or concerns about these services, please call the Regional Special Education Director at the AEA at 1-800-382-8970.

Library

It is the mission of the library media program to ensure that students and staff are effective users of ideas and information. The Library provides students with intellectual and physical access to materials in a variety of formats, as well as the opportunity to develop effective library skills. By being integrated throughout the curriculum, the library media program strives to promote student interest in reading, and to develop student competence in accessing, evaluating, and managing information and ideas.

Guidance Office

The Guidance Office at KMS is open and available to every student. Counselors provide students with the opportunity to explore their strengths and weaknesses and help develop insights into their emotional, social, and intellectual growth and development. Our counselors strive to maintain a relaxed atmosphere in which a student feels free to discuss his/her personal concerns whether they involve family, friends, or school. They also have information that can help with a student's performance in the classroom, both academically and behaviorally.

If a student needs to see the counselor they must check with their teacher first or stop in before or after school. If the counselor is not available at that time a pass will be sent to the student when they are available. We also encourage parents to keep in contact with their student's counselor either by phone or by individual conferences.

Each year counselors and teachers spend a great deal of time creating student schedules. Many factors are considered when schedules are created and since class sizes have been set changes will only be permitted for extreme circumstances and will be handled on an individual basis and may involve administrative approval.

MUSIC PLUS

Course Description

Music plus is a general music appreciation class. In addition to learning basic musical symbols for reading music, students have an opportunity to explore topics not generally covered in math, science, social studies, and language arts with music at it's core. Students learn about the science of sound, the history of modern music, and analyze the message of song lyrics. Additional music related topics such as Foley work, acoustical engineering, the use of music in advertising and movies and other music related careers are introduced. Students have the opportunity to use technology to explore the world of music and create their own digital compositions as well as other opportunities to research and share their learning orally and digitally. The goal of the class is to teach students the importance of music in culture and life in general, and to instill a lifelong curiosity and appreciation for music and those who produce it.

Photo Unavailable

Teacher unknown

unknown@keokukschools.org

Nurse

Keokuk Middle School will have a nurse on duty from 7:30am-2:30pm. Hours will be listed in the office and classrooms in the building. The nurse will give medication to students only with permission from your parent/guardian or direct orders from your doctor. ALL MEDICINE AND PILLS, INCLUDING PRESCRIPTION MEDICINE THAT A STUDENT IS TO TAKE DURING THE SCHOOL DAY MUST BE KEPT IN THE NURSE'S OFFICE OR IN THE MAIN OFFICE. NO MEDICINE OR PILLS ARE TO BE KEPT IN ANY STUDENT'S LOCKER OR CARRIED IN THEIR POSSESSION AT ANY TIME.

STUDENTS FOUND IN POSSESSION, OR THE UNSUPERVISED USE OF MEDICINE OR PILLS MAY BE RECOMMENDED FOR EXPULSION FROM SCHOOL. The prescription label must be with the medicine. The nurse will see that the student takes them at the proper times and doses provided there is a written permission from a parent/guardian and the doctor to take it at school and the times and doses are indicated on the written permission.

Immunization requirements. We have two immunization requirements for our 7th grade students, one of which is new for this 17-18 school year. Students are required to receive the **tdap** vaccine and the **meningitis** vaccine. Both immunizations are required before the first day of the school year. The two meningitis vaccines that will fill the requirement are MenACWY and MPSV4. There is a meningitis vaccine that will not fulfill the requirement. It is called Meningococcal serogroup B or Men B. Please call the nurse's office if you have any questions. If your student does not receive these vaccines they will be withheld from school until they have them. ***This is a state law.***

Students may be allowed to carry a water bottles to class (in a clear container) only if a note from the parent is given to the nurse. If a student needs water for an extended period of time, a Doctor's note will be required. Cough drops may be carried by the students, however parents/guardians are urged to remind their children that cough drops are not to be thought of or used as candy.

Nurse Continued....

Quinn Ruhl

quinn.ruhl@keokukschools.org

Nurse Continued....

Students are provided basic medicines from the nurse on the first day of illness. After that, the student is expected to bring any needed medicines and leave them in the nurse's office. Any student who becomes ill or is injured should report to the nurse's office with the permission of the classroom teacher/staff member. If the nurse is not available, notify the main office and they will help the student.

The nurse's office is available to help students who are experiencing legitimate health needs. THE SCHOOL NURSE IS NOT A SUBSTITUTE FOR YOUR FAMILY DOCTOR OR HOSPITAL EMERGENCY PERSONNEL. IF YOUR CHILD IS INJURED OR HAS SERIOUS MEDICAL PROBLEMS, YOU NEED TO CONSULT THOSE INDIVIDUALS BEFORE SENDING THEM TO SCHOOL AND ASKING THE SCHOOL NURSE TO TREAT THE MEDICAL PROBLEM. Students who abuse the opportunity to go to the nurse's office will be placed on restricted access to the nurse.

Medical Excuses: If a student is unable to participate in Physical Education he/she must see the nurse BEFORE their class so a written excuse can be provided to the teacher. To be excused from Physical Education, you must have a written excuse submitted by your doctor on doctor's letterhead. Parents are allowed to excuse their student from PE once a trimester. If your student is unable to participate in PE alternative assignments may be required during this time.

Should a student have an injury that requires the use of the elevator, a written excuse needs to be submitted from the parent/guardian or doctor. The nurse will then provide you and your student aide if one is needed, with an "elevator pass". Only the student and his/her student aide are to use the elevator. The passes must be returned to the nurse when the need for the elevator ceases. Students are not to violate the privilege of using the elevator.

Keokuk Middle School is a **tree nut/peanut aware facility**. Please try **NOT** to send any food or food product containing these nuts to school with your child. They include: cashews, pecans, almonds, walnuts, hazelnuts, pistachios, brazil nuts, pine nuts, macadamia nuts, shea nuts and peanuts. Please check food labels as these may be found in granola bars, energy bars, cereal, and lotions.

Self-Administration of Asthma or Other Airway Constricting Disease Medication; Students prescribed asthma medication or medication for any other airway constricting disease may carry it on them during the school day. The school district and its employees incur no liability, except for gross negligence as a result of any injury arising from the self-administration of medication by the student.

The school must have on file:

A written statement from the student's physician with name and purpose of the medication, the prescribed dosage and the times or special circumstances under which the medication is to be administered.

A signed statement by the parent or guardian acknowledging that the school district is to incur no liability except for gross negligence, as a result of self-administration of medication by the student. The permission for self-administration of medication is effective for the school year and may be renewed each school year as needed. The parent or guardian shall immediately notify the school of any changes in a student's condition.

Extracurricular Activities

Keokuk Middle School tries to provide students the opportunity to develop a variety of skills through participation in a wide range of Co-Curricular and Extra-Curricular activities. The following list represents those opportunities and will change as new opportunities are created during the school year. We encourage each student to find an activity he/she has an interest in and become an active participant of that activity.

Extra-Curricular Participation

To be eligible to participate, all students must have an official physical form, concussion form, and medical release form complete and on file in the middle school office.

Eligibility Guidelines

Participation in extra-curricular activities is a privilege provided to students as an enrichment of the total educational program. eligibility shall be determined by:

Student will have passing grades in all enrolled classes with passing being D- or above.

Special Education students must meet these requirements unless their IEP specifically addresses this issue.

Students' grades will be checked every Sunday night, with reference to the eligibility guidelines listed above, to determine if the student will be eligible to participate in games/events the following week. Ineligible students:

May or may not practice with the team according to the coaches'/teachers' discretion. a student has a music lesson they are not permitted to be pulled from the class in which they have an F in an effort to protect the class time.

Are not permitted to attend away athletic events or trips. (This includes away games, band trips, choir trips, science fair, etc)

Must sit on the bench/sideline during home athletic events but may not dress out. Band and choir students will be exempt from the eligibility requirements for the three night time concerts at the end of each trimester.

If a student is ineligible for 3 consecutive weeks in the same class then they are dismissed from that sport/activity (with the exception of year-long activities such as choir or band)
We strongly feel that participation in extra-curricular activities is a privilege and school must come first for our students. If you have any questions regarding this policy please contact the Assistant Principal or the Principal .

KMS Backpack Program

At KMS we understand that sometimes it is hard to make ends meet, and that includes our grocery bill. The backpack program has allowed us to provide students with a bag of shelf-stable, easy to fix meals and snacks each Friday during the school year . These bags are distributed at school to participating children in plastic or reusable bag and placed in their lockers. If you feel that your son/daughter would benefit from this program, please fill out a quick permission slip in the office. If you would like to donate food or money to our cause, please contact the school nurse (319) 524-3737. We believe our students learn better when their nutritional needs are met.

Summer Meals for Kids

The Summer Food Service Program serves free nutritious meals to neighborhood children 2 to 18 years of age. Cost for adults is \$3.75 per meal. Lunch is served from 11:15am—11:45pm starting May 30th—August 3rd at the Keokuk High School Cafeteria (participants must be out of the building by 12:30pm). No meals will be served on Tuesday, July 4th.

You do not have to qualify for free or reduced meals to take advantage of this program. Children are served nutritious lunches in a safe, supervised environment where they may meet with their friends and make new ones. The Summer Food Service Program is sponsored by the US Department of Agriculture.

For more information please contact Sarah Wetzal at (319) 524-1402 ext.2020 or Denise Estrada at (319) 524-1402 ext. 1021.

KMS PTO

Keokuk Middle School's Parent Teacher Organization (PTO) represents a partnership of volunteers who work to uphold our mission of supporting our students, teachers, and administration, through fundraising, community events, and cooperation. KMS PTO meets the second Monday of each month, in the KMS Media Center at 5:15pm. We encourage parents to get involved in this wonderful program which enhances student learning and supports our teacher and building needs.

Keokuk Middle School Tardy and Attendance Policies

Tardy Policy

Tardy #5 - Student will meet with the Behavior Interventionist or the Assistant Principal to problem-solve and parent call home.

Tardy #6 - Student will have an office visit (with no major).

Tardy #7 - "Time for Time" - Student will stay after school for the same amount of time the student was late to 1st period, rounded up to closest 10-minute increment. *For example, if a student is 15 minutes late to school, the student will stay after school for 20 minutes that day.*

Once students reach the "Time for Time" support, they will continue for the remainder of the school year.

Tardies will **not** start over at the beginning of every trimester.

Attendance Policy

In accordance with Iowa Code (299.1), Keokuk Community School District has set a minimum of 97% for an attendance rate. a student has an attendance percentage that is too far below this expectation, it is our legal obligation to contact our local County Attorney for support. is more information about when notices are sent to parents as the school year progresses. in to excuse your student is still very important, because after 2 unexcused absences, we move right to the step of contacting the County Attorney. a student has a medical note for an absence, the absence is put in as medical and does not count towards the days listed below.

Trimester 1

5 absences - 1st Notification

8 absences - 2nd Notification

10 absences - Attendance Cooperation Meeting

*County Attorney

No

Picture Available

Trimester 2

6 absences - 1st Notification

9 absences - 2nd Notification

11 absences - Attendance Cooperation Meeting

*County Attorney

Trimester 3

7 absences - 1st Notification

Services Coordinator

10 absences - 2nd Notification

12 absences - Attendance Cooperation Meeting

*County Attorney

Student

**If parents/guardians do not attend the cooperation meeting OR do not follow the guidelines determined at the meeting, they will be referred to the county attorney.*

Keokuk Middle School Attendance Matters

A whole year has 365 days.

A school year has only 175 days.

That leaves 190 days to spend on family time, visits, holidays, shopping, household jobs, and other appointments.

Track your child's attendance:

**Keokuk
Middle
School
Attendance
Matters**

A whole year
has 365 days.
A school year
has only 175
days.

That leaves
190 days to
spend on
family time,
visits,
holidays,
shopping,
household
jobs, and
other
appointments.

**Track your
child's
attendance:**

0-9 Absences	10-19 Absences	20+ Absences
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100-95% Attendance	94-90% Attendance	85-80%
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Very Good:
Best chance
of success.
your child
off to a solid
start.

Problematic:
Less chance
for school
success. it
harder for
your child to
make
progress.

**Serious
Concern:**
Your
child will
find it
very
difficult
to make
progress.
May
result in
court
action.

1st	2nd	3rd	4th	5th	6th	7th	8th	9th	DANGER!! (Your child is at risk of school failure.)