

## Board Policy

### 504.2d

#### Life-Threatening Allergies

Recognizing that students with life-threatening allergies attend our school, the Keokuk Community School District will maintain a system-wide emergency plan for addressing life-threatening allergic reactions and maintain an Individual Emergency Medical Plan (IEMP) for any student(s) whose parents/guardians, and physicians have informed the principal of the school in writing that the student(s) has a potentially life-threatening allergy. Further, the District will utilize procedures to minimize the chance of a child experiencing a life-threatening allergic reaction.

## Administration Regulation

### 504.2d-R1

#### Life-Threatening Allergies

#### Procedure for Implementing Life-Threatening Allergy Policy

1. The school principal, in consultation with a school nurse, will be responsible for notifying the classroom teachers, classroom associates, and parents of students in classrooms where one or more students have a life-threatening allergy. (The allergy must be clearly documented by the primary care physician or a board certified allergist.) Notification will include an explanation of the severity of the health threat, a description of signs and symptoms to be aware of and a concise list of foods and materials to avoid. Parents, in consultation with their primary care provider/allergist, will provide the list of allergens to be avoided.
2. The District may request that parents/student avoid including nuts and nut products in lunches and snacks in grades PreK-12.
3. NO HOMEMADE TREATS OR FOOD ITEMS (excluding homemade lunches) for students, will be brought into our schools either by parents or staff. All treats must be commercially prepared and packaged for distribution with intact ingredient labels. Treats may be distributed by the classroom teacher for special occasions, such as birthdays or holiday parties. Classrooms with students who have life-threatening allergies may have more specific guidelines depending on the type(s) of allergy.
4. Food preparation will be allowed in academic curriculum for grades PK-12 with the principal's approval (who is in consultation with a school nurse.) An exception will be made for food preparation as related to the Individual Education Plan of individual student's goals served in special education in EC-12 grades. Precautions will be taken for students with life-threatening allergies.

5. Only prepackaged food manipulatives should be used in classrooms. Peanut butter jars should not be used for storage of manipulatives, even if the jars have been thoroughly washed.
6. Classroom pets that have been pre-approved by the building principal will be allowed provided that nut-free foods and bedding are used. Visiting pets are prohibited in our schools. An exceptions will be made for service animals and approved classroom curriculum units involving animals as a part of a lesson or lessons.
7. Whenever students travel on field trips or out of the building for walks or other adventures, a clear plan to activate Emergency Medical Services (911) should be reviewed by all teachers and chaperones. Teachers or others conducting the trip will converse with the building nurse or med-clerk prior to leaving the building to ensure that all parts to the plan are prepared and ready to go for the student(s) with allergies. Field trips need to be chosen carefully; no child should be excluded from a field trip due to unavoidable allergen exposure. (NOTE: How to activate EMS should be included on the field trip forms.)
8. The District Transportation Supervisor and our child care programs will be notified of the student(s) who have life-threatening allergies. It will be the Transportation Supervisors' and child care director's responsibility to communicate this information to all regular drivers and substitute drivers.