

Student Personnel

Policy Title – School Driving Permits

Code No. 504.13

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The student and parent must pick up all necessary forms from the high school principal's office and obtain his signature granting permission to get the school permit.

The student's primary place of residence must be at least one mile from the school. That is measured from the end of their driveway to entry of the high school just as the turn is made off of Middle Road.

Students must be 14-1/2, have held a learner's permit for six months with a clean driving record, and have completed driver education before they are eligible to apply for a school permit.

Students are given permission to drive to school using the permit when they are involved in school activities or regular classes that meet before or after school. Iowa Code 281-26.7(256) states "the applicant for the minor's school license is enrolled in the instructional programs or involved in extracurricular activities at the applicant's school of attendance that occur at such times that make it impossible to take advantage of the school transportation service, or that the school transportation service is not provided." What this means is that students must be involved in a school activity that practices or performs before or after school in order to drive. This does not include driving to dances or activities in which they are not participating. For example, a student playing basketball may drive to the building for the game, but, a student who is a spectator at the game may not. Students who obtain a school permit will surrender the permit to the principal if they drive when they are not involved in an activity.

Students can only drive to the school or the home site of practices that are held on the actual school grounds. They are not allowed to drive to any other location, such as the site for off-campus practices, go home for lunch, or homecoming float building.

Students are to remain on the approved route and not deviate from it. They may not make additional stops on their route. Students can only drive between the hours of 6:00 a.m. and 10:00 p.m. Students are not allowed to leave school to drive themselves to appointments, to go home for lunch, or for any other reason that would take them off of their approved route.

The student needs to provide a photograph of the student standing next to the primary vehicle that s/he will be driving to school.

Students who violate the policy will have the following consequences assessed against them:

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|---------------------------------|--|
| <u>1st Violation</u> | Meeting with the student and a letter to the parent. |
| <u>2nd Violation</u> | Meeting with the student and parents. Permit revoked for 30 days. The permit shall be surrendered to the principal or superintendent. |
| <u>3rd Violation</u> | Permit revoked for 90 calendar days. The permit shall be surrendered to the principal or superintendent. The Department of Transportation will be contacted. |
| <u>4th Violation</u> | Permit revoked until the student turns 16. The permit shall be surrendered to the principal or superintendent. The Department of Transportation will be contacted. |

School Driving Permit Form

Student's Name: _____

Birth Date: _____

Home Address: _____

Parent's Name: _____

Distance from home to entrance of the u-drive at
Keokuk High School on Middle Road: _____

List all vehicles that the student may drive:

	<u>Make/Model</u>	<u>Color</u>	<u>Plate #</u>
Primary Vehicle	_____	_____	_____
Vehicle #2	_____	_____	_____
Vehicle #3	_____	_____	_____
Vehicle #4	_____	_____	_____

List all extracurricular and co-curricular activities s/he plans to participate in this year:

Draw a map of the student's most direct route from home to school. You must include the names of all streets as well as the distance traveled for each street.

I have read and am aware of all the rules regarding school driving permits at Keokuk High School. I know that when my child is not participating in an extracurricular activity that meets before or after school, his/her permit will be given to the principal and he/she will not drive to school.

Parent's Signature: _____ Date: _____

I have read and am aware of all the rules regarding school driving permits at Keokuk High School. When I am not participating in an extracurricular activity I will give my permit to the principal and will not illegally drive to school.

Student's Signature: _____ Date: _____

Date of Adoption: 3-18-13