

HAWTHORNE ELEMENTARY SCHOOL

September 2016

Mr. Mike Marsden, Principal

Mr. Rhett Weis, Assistant Principal

Hawthorne newsletter and calendar available at www.keokukschools.org

SAVE THE DATE:

(Be sure to also check the calendar attached)

PTO Monthly Meeting	Tuesday, September 13th @ 6:30pm
July & August Birthday Lunch	Friday, September 16th
NO SCHOOL Teacher Inservice	Wednesday, Sept. 21st
September Birthday Lunch and Bookstore	Friday, September 30th

Message From The Cafeteria:

Please note that if a child brings a sack lunch, the cost of a carton of milk is .30 cents, regardless of the lunch account status (full pay, reduced or free). An extra milk is .30 cents also.



SAFETY

All visitors to the building must enter the front entrance as all doors are locked during the school day. Please report to the office for assistance. We have a sign in sheet and name tags for visitors.

PARKING

Please note the "NO PARKING" area in front of the building. The curb is painted yellow to identify the no parking zone. This is a bus zone, so we appreciate your cooperation in not parking in this area.

CONTACTS WITH THE CLASSROOMS

If you wish to speak with a teacher about your child's progress or assignments, please call or schedule a visit between 7:30-8:00am or 3:00-3:30pm. Teachers may make other arrangements to meet during lunch or preparation periods. Phones will not ring into the classrooms after 8:00am, so a voicemail will need to be left for the teacher or call back to the office for more immediate assistance. If you wish to visit with a teacher, it is easiest to set up an appointment that is convenient for you both. We ask that parents not go to classrooms during instructional times to visit with a teacher/student or ask for homework. This takes valuable time away from the entire class and interrupts the lesson taking place. The teacher will be happy to meet with you when the students are not present and time is available for discussions. If it is necessary to get word to the teacher or student during the day, contact the office and we will relay the message.

If you would like to email the teacher, please use the following address:

firstname.lastname@keokukschools.org

PHYSICAL EDUCATION NOTES

With the warm weather, many students wear sandals, crocs or flip flops to school. These are not appropriate for PE class. Students need to have their feet protected by closed-toed shoes that do not slip on the gym floor. Tennis shoes are best. We want all students to be safe.

IMPORTANT REMINDERS

- ❖ Please keep all information in your Power School account updated throughout the school year by logging into your parent account. If there are any changes as far as addresses, phone numbers, adult contacts or any other information, it is extremely important to make those changes and keep your account updated. We want to be sure that your child is safe and where they need to be at all times.

- ❖ If there is a change in how you want to transport your student after school on any given day, please communicate that change to the office by 1:30pm on Monday, Tuesday, Thursday and Friday and by noon on Wednesday. These times are set because we start the dismissal procedure notes and end of the day paperwork at this time. This is to ensure that your child gets notice of the change and goes to the correct spot at the end of the day. Thank you for your cooperation on this matter.

- ❖ If your student walks after school to your car or home, they must cross at the front of Hawthorne at the crosswalk. There is a staff member there to stop traffic and help your student cross the road. Parents are asked to go to the designated area for parent walk up or to the crosswalk to get the child. Parents are reminded to not motion their child to cross in the middle of the street. We want the children to remain safe at all times.